

## What is Xero?

Xero is a full accrual accounting system with the following features:

- ✓ Cash book and general ledger
- ✓ Automated bank feeds
- ✓ Easy bank reconciliation
- ✓ Accounts receivable invoicing and accounts payable
- ✓ Batch payments
- ✓ VAT
- ✓ Monthly reporting
- ✓ Expense claims
- ✓ Contact management
- ✓ Fixed assets
- ✓ Multi currency